

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 22ND JULY 2021 AT 8.00PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Chairman), Mike Pierson (Vice Chair), Clive Germany, Terry Chapman, Chris Basham, John Biggs & Cindy Smith

In attendance: Melanie Laing (Parish Clerk), John Batchelor (District Councillor) & 2 Parishioners

The meeting started at 8.10pm

1. Apologies and reasons for absence Cllr Harper – work commitments & County Cllr Batchelor – work commitments. Apologies were accepted.

2. Approve minutes of meetings - Annual meeting 20th May 2021 proposed by Cllr Herbert, seconded Cllr Pierson & Virtual Planning meeting 15th Apr proposed by Cllr Herbert, seconded Cllr Pierson & 10th June proposed by Cllr Herbert, seconded Cllr Biggs. All minutes were signed.

3. Declarations of interest None

4. District and County Council items of interest

John Batchelor - District Councillor

Flooding Following recent severe weather and local flooding there is a warning out for more this weekend. District Council are offering sandbags and to help property owners prevent flooding

COVID 19 Numbers are on the rise again in Cambridgeshire. At the beginning of the month numbers of positive infections were 20 per 100,000, today figures are 300 per 100,000.

5. Parishioners Question Time – Steve – postman is going to retire soon after 30 yrs.of working in the parish, parish-ioner asked if PC could help to make villagers aware of his retirement and collection she is going to arrange. Cllrs agreed to discuss some ideas. Parishioner commented on application for 1 Camps Hall Cottages – property is a substantial building and will be higher than existing dividing hedge. Comments were also made about recent cycling proficiency carried out by the school, Cllr's reply was any queries need to be taken up with the school

6. Planning

6.1 Parish Council

Reference	Address	Proposal
21/02803/FUL	Land At The Back Of Serena, High St	Change of use of land from agricultural to domestic garden
Decision	All Cllrs agreed to support the application with post & rail fence and no barbed wire	
21/02804/HFUL	Serena, High Street	Replacement Windows and external doors.
Decision	All Cllrs agreed to support the application	
21/02812/FUL 21/02813/LBC	Brownings Farm Camps End	Conversion of existing agricultural building to self-contained dwelling with associated internal and external alterations
Decision	All Cllrs agreed no comment for this application	
21/0773/TTCA	Chenies Lodge High Street	Proposal: T1 Silver birch - Fell to ground level there are too many trees planted along the far hedge and the owner wants to allow more light and space. T2 Field maple - crown reduce by 1.5m and shape sides to match to keep the tree from getting too large for its location. T3 Sycamore - Fell to ground level due to declining health of the tree. T4 Cherry - Crown reduce by 1.5m and shape sides to match to keep the tree from getting too large for its location.
Decision	All Cllrs agreed to support the application	
21/03260/PRI03Q	Barn Adj Mascals Barn Olmstead Gr	Prior approval for change of use of an agricultural building to 1 no. dwellinghouse (Class C3)
Decision	All Cllrs agreed no comment for this application	
21/02512/HFUL	1 Camps Hall Cott. Camps End	Garden Room with Attached Shed

Decision	Cllrs voted to object this application	
21/02540/HFUL	Meadowview Cottage High Street	Conversion and extension of existing workshop/store to form annex.
Decision	All Cllrs agreed to support the application	

6.2 District Council

Reference	Address	Proposal	Status
21/02106/HFUL	The Glades Haverhill Road	Single storey front extension	Awaiting Decision
21/02044/CLUED	Whitensmere Farm, Ashdon Rd	Certificate of lawfulness under Section 192 for the replacement of an existing dirt-track agricultural access with asphalt paved construction and for gates and fencing of a maximum height of 1.5 metres above adjacent ground level	Awaiting decision
21/01838/S73	Land South Of Bartlow Road (Old Orchard)	S73 variation of conditions 1 (Approved plans) and 3 (Drainage) of planning permission S/4538/19/RM (Approval of reserved matters for access appearance landscaping layout and scale following outline planning permission for residential development of 0.42 hectares to include the erection of up to 5 dwellings and other associated works)	Permission granted 13/07/21
21/01164/HFUL	Walnut Tree Cottage Camps End	Erection of ancillary annexe following demolition of existing barn	Permission granted 21/06/21
21/01347/FUL	Willowmere Barn Camps End	Change of use from garden to equestrian manege, construction of a manege, erection of 2 stable stalls, improved site access and new hardstanding	Permission granted 14/06/21
21/01947/PRI03Q	Mascals Barn Olmstead Green	Prior approval for change of use of an agricultural building to 1 No. dwelling house (Class C3)	Withdrawn
21/01032/LBC	Owls Hoot Homers Lane	Removal of rotten wooden single glazed window and replacement with new wooden double glazed window	Permission granted 09/06/21
S/4469/17/CONDB	Land South Of Bartlow Road	Submission of details required by conditions 5 (Surface water Drainage) and 6 (Foul water drainage) of planning permission S/4469/17/OL	Awaiting decision
21/00744/HFUL	The Old Castle High Street	Erection of a new timber garden studio.	Permission granted 18/05/21
21/00930/S73	Land Off Bartlow Road	Variation of condition 1 (approved plans) of planning permission S/3429/18/VC (Variation of condition 1 (Approved plans) of planning S/4299/17/RM) in order to provide more private amenity space by relocating the car ports, removing the pumping station and shortening the road, in line with the boundary of Plot 1	Awaiting decision
21/0236/TTCA	The Old Inn, Park Lane	Thuja = reduce height by 2.5m shape top round, lightly trim middle and upper canopy. Sycamore = reduce height by 2m and spread by 1.5-2m on all sides by reduction of longest branches down to suitable growth points within the canopy remove deadwood and ivy throughout crown	Decline to determine
20/03641/S73	Land off Bartlow Rd (Saddlery side)	Variation of condition 1 (Approved plans) of planning permisison S/4299/17/RM - approved landscaping plan to be changed - no longer require pumping station to reference the new Landscaping Plan.	Awaiting decision
20/02736/FUL	Oakview Barn Camps End	Conversion of existing agricultural buildings into a new 3 bedroom dwelling with a glass link, to including alterations, restorations and associated landscaping works.	Awaiting decision
20/05139/S106A	Land Off Bartlow Road	Modification of planning obligations contained in a Section 106 Agreement dated 16 November 2017 and made between (1) South Cambridgeshire District Council (2) Hill Farms (Castle Camps) Limited and (3) National Westminster Bank PLC of planning permission S/0415/17/OL	Awaiting decision

6.3 Planning query raised was to find out if the soil being used for the lake construction has got the correct certification / no contamination

7. Parish Tree Warden

JB

Footpath gateways are becoming overgrown. Cllr Biggs will liaise with Mr Martin with a view to strimming gateways

8. Matters Arising – For information only

8.1 Telephone Box, adjacent property has now sold. Contractor still has job scheduled, date TBA

JB

8.2 Resignation received from Cllr Hoddinott. ACTION Clerk to advertise vacancy and co option for new councillor Clerk

8.3 Road safety activity – * Speedwatch, ACTION Cllr Smith, sessions are to be staggered as too predictable to be out every day for a week. A National Speedwatch days coming up in Sept. * School, Cllr Biggs has 2 Governors willing to work with PC to improve road safety and parking around school. Letters from Police to be given to antisocial parkers with possible photos taken and reported, banner re safe parking to be purchased – ACTION Cllr Biggs, further discussion with Governors required. *MVAS, ACTION Cllr Pierson, data required for Park Lane to try and establish a Speedwatch site on this road. * Lorries carry load for Lake, ACTION Cllr Peirson, to draft a proposal for contractor and circulate to Cllrs for agreed routes to be used around school arrival/ departure times

8.4 Benches. It was agreed that although current site for pond bench is pleasant it is not practically safe. Bench base to be re sited to original area identified on righthand side of pond. ACTION Cllr Chapman to contact Highways re permission to site new bench in Camps End

8.5 Annual Village Meeting cancelled - no suitable venue was available taking into account COVID restrictions

9. Matters for the council to discuss / vote on

9.1 Electrical testing by Farrant Electrical for driveway and MUGA lights for £280.00 proposed by Cllr Herbert, seconded Cllr Pierson. All agreed ACTION Cllr Chapman to instigate

SH

9.2 United Reform Church bell tower maintenance donation – none request received

Clerk

9.3 “20 is Plenty” motion - This Parish supports 20’s Plenty for Cambridgeshire’s aim for wide area, default signed 20mph limits with public engagement for this Parish and across Cambridgeshire’s urban and village settlements. Cllr Herbert proposed to support the motion, seconded Cllr Biggs. All agreed

JB

9.4 Gypsy & Travelling Community workshop. ACTION Cllr Biggs to put together a policy and discuss with local farmers and businesses on management and support

JB

10. Recreation Ground

10.1 Play area annual inspection. ACTION Clerk to contact David Bracey re inspection date

SH

10.2 Ditch needs clearing near URC. ACTION Cllr Germany to investigate. Quotes possibly from Norden & Temple

SH

11. Finance

The Clerk

11.1 Receipts - None

11.2 Payments since last meeting

Date	Payee	Item	Amount
2/06	Zurich	PC Insurance	£643.78
2/06	Urban Sign Studio	Recreation ground & parking signs	£121.20
30/06	Unity	Service charge	£18.00

11.3 Payments to be agreed

Payee	Item	Amount
M Laing	Clerk wages Jun	£225.40
CCC	Street lighting	£469.44
Society of Local Council Clerks	Clerk membership – split with Horseheath	£56.00
Communicorp	Annual subscription	£12.00
J Rolfe	Internal audit	£50.00
ECL Ltd	Printing of Review (May,Jun,Jul)	£168.00

Payments and cost of 2 x benches with arms at £702 proposed by Cllr Herbert, seconded Cllr Chapman. All agreed

11.4 Account balances as of 30/06/2021

Maintenance	£5,671
Online account	£26,290
Sinking Fund & Grants	£16,235
Saver account #2	£191

12 Maintenance

12.1 Quotes for concrete shuttered pathway down side of village hall

MP/JB

12.2 Village maintenance. ACTION Clerk to send inspection data to Cllr Biggs & Germany for them to obtain quotes

13.Clerks Items

13.1 Certificate of Exemption 2020/21 has been received and acknowledged by PKF Littlejohn auditors

14 Other meetings

Haverhill Forum

Combined parishes

15. Matters for next Agenda

Thank you letter needed for Mrs Sheering for her kindness in revamping the village sign

Parishioners' complaints received re Pump House hedge, 1 Ivy Cottages & property on Church Ln, all overhanging footpaths

Quote for MUGA surface repair and yearly maintenance to be on Planning agenda for agreement

16. Date of Next Meeting: Planning – 12 Aug / Full Council – 9 Sept

Meeting finished at 9.33pm.

Melanie Laing